

**St. George Lawn Bowling Club  
Rental Agreement**

1. Definitions

- SGLBC – St. George Lawn Bowling Club – Lessor of premises at 8 Thompson St., St. George
- SGLBC Rental Agent – agent acting on behalf of SGLBC
- Rental Property – includes clubhouse and grounds. It does not include access to the bowling green or equipment.
- Rental – a contract/permit that has been confirmed and paid for a specific date and time
- Cancellation Request – a written request received by the Rental Agent
- Regular Season or Session – a specified period of time the program activities occur throughout the year
- Rental Transfer – a date change for the same activity based on availability.

2. Lessee(s) must be a minimum of 18 years of age and must be in attendance for the entire event.

3. At the time of signing the Rental Agreement, a \$50 deposit is required. The account balance is due fourteen days prior to the event and shall be remitted to the SGLBC Rental Agent.

4. Cancellations

Rentals will be permitted to cancel if notice is received 30 days prior to the rental date. All fees paid, less the \$50 deposit will be refunded. Should written notice be received within less than 30 days of the booked event, no fees will be refunded.

Cancellation/Rescheduling Procedure

The customer shall submit in writing a cancellation request to the SGLBC Rental Agent.

Upon request, the SGLBC Rental Agent shall attempt to re-schedule the event and amend the permit.

The applicable cancellation fee will be applied and the refund request issued.

If facility rental time is returned to the club after a contract is signed due to insufficient registration or regular attendance is deemed to be a financial hardship on a group or individual, the situation will be evaluated by the SGLBC Tournament and Rentals Committee Chair and a fair cancellation fee will be determined.

SGLBC will issue the refund by cheque.

5. The Lessee agrees to take all reasonable steps to ensure that the event is carried on in a safe and orderly manner and to ensure the safety of all people attending or working at the event. The Lessee shall ensure that only invited guests are present at the event.

6. Non-licensed gambling or gaming activities are not permitted as per the AGCO (e.g. Raffles, 50/50 Draws, Crown and Anchor, arms length of tickets). A license is required if you are selling raffle tickets to see if you have the lucky number to win a prize. Rental groups are not allowed to

do any type of game and/or draw that would involve handing out, giving away and/or displaying alcohol as a prize. The only acceptable alcohol giveaway is gift cards for this type of draw prize. Examples of activities that are permitted include; Silent Auction, Trivia Contest, Loonie Toss, Hockey Shoot, Guess Amount in Jar, Hole in One Putting.

7. The Lessee agrees to place all garbage/recycling in the bags or containers provided and to clear tables, chairs, counters and floors of debris at the completion of the rental. The Lessee will also clear, wipe and stack tables and chairs after the event. SGLBC will be responsible for sweeping and mopping the floor and garbage/recycling removal.
8. SGLBC assumes no responsibility for personal injury or damage or for lost or stolen articles of permit holder, or anyone attending the function.
9. Failure to comply with the Facility Rental Agreement may result in the event being shut down and loss of future use of the facility.
10. The Smoke Free Ontario Act designates all municipal buildings, including SGLBC Clubhouse, as smoke free. The Lessee shall ensure that smoking in the facility is not permitted. Persons cannot smoke or vape on the outdoor grounds of a community recreational facility. A designated area has been set up on the perimeter of the property with a disposal system. Please move to this area to smoke or vape. Enforcement is conducted by the Brant County Health Unit. A person who contravenes a provision of the Smoke-Free Act is guilty of an offence and on conviction is liable to a fine.
11. The Lessee shall not suspend items from the ceiling, including piñatas. Only free standing or table top decorations may be used.
12. The Lessee shall not decorate the facility unless they have prior approval by the Rental Agent. The Lessee may not use tacks, screws and other tape to affix objects to walls, light fixtures and ceilings. The Lessee must remove all decorations and adhesive materials at the end of the event.
13. Candles are permitted if they are used on a birthday cake or fully enclosed in a non-flammable container such as a hurricane glass. The Lessee shall ensure that candles are not left unattended and are safely disposed of.
14. The Lessee shall not play music, whether recorded or performed after 1:00 a.m. and shall ensure the facility is cleared of guests by 1:30 a.m., with the exception of event organizers who are permitted to remain for clean up purposes until 2:00 a.m., after which time additional hourly rates will be applied.
15. The Lessee shall ensure that all material/supplies are removed from the facility at the end of the rental or arrange this with the applicable Facility Manager/Supervisor for an appropriate alternate time.
16. The Lessee shall ensure that the use of rice, confetti, decorative sparkles or glitter is not permitted in the facility.
17. The Lessee is responsible for paying any damages to property, buildings, furnishings, supplies or equipment.
18. The Lessee shall comply with the facility's Fire Safety Plan as follows:

Make note of all locations of Fire Pull stations and Fire Extinguishers.

Make note of all fire exits. DO NOT BLOCK EXITS. All exits must be kept clear at all times. Fire regulation clearance is 3'6" for all doors.

Prior to the start of your event, inform occupants/guests that in the event of a fire, they must evacuate from the nearest exit to the designated safe area and remain on site until otherwise directed by the Fire Department.

19. The Lessee agrees to observe, comply with, keep and enforce all applicable laws and regulations, all insurance and related documents, and all rules, regulations and by-laws of the County of Brant, its Police and Fire Departments, and of any other Department of the County, Provincial or Federal, but not limited to, matters affecting sanitation, health, fire prevention, safety, noise and crowd control.

I, \_\_\_\_\_, (Print Name) representing

\_\_\_\_\_ (Name of group, organization) have read and on behalf of the

Lessee agree to rent the Facility on the Dates and Times and for the intended purposes, and to pay the fees and to ensure compliance with the Terms and Conditions contained herein and attached hereto.

Fees:

Deposit \_\_\_\_\_

Rental Fee : \_\_\_\_\_

Lessee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

SGLBC Rental Agent Signature: \_\_\_\_\_